

## **Welcome to Groups**

in the RMFAB

Place Royale 3 – 1000 Brussels

› Gresham entrance

## **Rules**

## **Information**



**The Royal Museums of Fine Arts are happy to welcome you and wish you a pleasant visit.**

## EDUCATEAM

### reservations

Rue du Musée 9 – 1000 Brussels  
<http://groups.fine-arts-museum.be>  
[reservation@fine-arts-museum.be](mailto:reservation@fine-arts-museum.be)  
 Tel. 02/508.33.33 – Fax. 02/508.32.32

## Groups' reception

All groups should meet at the Gresham entrance located Place Royale, 3 – 1000 Brussels (between the Museum Brasserie and the Museum Shop). Please arrive 10 to 15 minutes before the time indicated on your letter of confirmation (beginning of your visit), so that your visit may start and end on time. Tour guides are required to observe the times scheduled for your visit.

## tickets

Tickets must be paid in advance by bank transfer. On arrival, the group leader should proceed to the information desk located in the forum (hall), with the letter of confirmation (and proof of payment in case of late payment). To secure your guided tour (a prompt start and a complete visit), please make sure that you have paid beforehand, therefore avoiding lengthy queues which may delay your visit. The group leader will then receive the entrance tickets, as well as green badges that he and his colleagues must wear visibly whilst in the Museum.

### Attention!

There is no refund available for pre-booked tickets.

Additional tickets can be purchased on the day of the visit, with no guaranty for the Magritte Museum (limited in numbers and per hour). The Museums do not allow the sale of unused tickets.

## Cloakroom

For conservation of the artwork and for security reasons, large bags, umbrellas and bulky items are not allowed inside the Museums. Only groups with a booking have guaranteed access to the lockers for groups.

## Opening hours

The Museums are open from Tuesday to Sunday, from 10:00 to 17:00. The Magritte Museum is open on Wednesdays until 20:00.

Due to various reasons (works, renovation, installation of an exhibition...) some rooms may be temporarily closed to the public between 12:00 and 14:00. Please ask for details at the reception desk for groups on the day of your visit. The Museums staff remains at your disposal for the duration of your visit.

## closed

The Museums are closed on Mondays, 1st January and the second Thursday of January, 1st May, 1st and 11th November and 25th December.

## Guide(s)

Your guide will be waiting at the information desk for groups. The group leader and the guide will be responsible to divide the group into smaller entities. Each group will consist of 12 to 15 pupils or 15 to 20 adults and must have its own responsible adult.

## visit / activity

The duration of the activity (see letter of confirmation) may not be exceeded. At the request of the group the visit may be shortened. This must be notified to the guide prior to the beginning of the visit.

### Attention!

During temporary exhibitions and in the Magritte Museum, guided tours are exclusively made by the guides from EDUCATEAM. Due to the high number of visitors, EDUCATEAM guides always take priority.

## In the rooms

Each accompanying adult is responsible for their group. All the members of a group are required to stay close to him/her throughout the duration of the visit or guided tour. Writing is not allowed whilst in the rooms. Permission to write, draw, complete a questionnaire, take notes, etc, is granted exclusively for the permanent collections and on specific request to EDUCATEAM.

## Cancellation and/or modification

All cancellations must be made at least 15 days before the scheduled date of the visit. This is also valid for modifications such as the number of participants, of guides, etc. Only cancellations and modifications made in writing will be taken into account.

## museumcafé

10:00-17:00

## museumbrasserie

12:00-14:30; 18:30-24:00

from Tuesday to Sunday

reservatie: +32(0)2 508 35 80

[www.museumfood.be](http://www.museumfood.be)

[info@museumfood.be](mailto:info@museumfood.be)

## Picnic for schools (BIP)

Please contact the BIP (Brussels Info Place) located Place Royale, 2-4 – 1000 Brussels  
 +32(0)2 563 63 99  
[info@bip.irisnet.be](mailto:info@bip.irisnet.be)

## Planning your visit

### 1.

To plan your visit, we recommend you consult the interactive and teaching resources: [www.extra-edu.be](http://www.extra-edu.be), the online catalogue: [www.opac-fabricius.be](http://www.opac-fabricius.be), the permanent collection website: [www.fine-arts-museum.be](http://www.fine-arts-museum.be) and the Magritte Museum website: [www.musee-magritte-museum.be](http://www.musee-magritte-museum.be).

### 2.

Then you can go on <http://groups.fine-arts-museum.be> to find all the practical information on how to organise and book the activities and guided tours in our Museums.

## We expect from our visitors:

- to show a decent attitude at all times towards the institution, its staff and other visitors;
- to maintain an atmosphere of quietness throughout the Museums (corridors and cloakrooms included);
- to keep a one meter distance at least from all paintings and sculptures and never to go near the artworks with sharp objects such as pens, pointed items, rulers, pencils, etc;
- to comply with the instructions they receive from the museum staff;
- to turn off their mobile phones.

## It is forbidden:

- to run in the rooms;
- to lean against the bases/pedestals of the sculptures or against the walls;
- to lie down on the floor;
- to take pictures in the Magritte Museum and temporary exhibitions and to take pictures with flash in the rooms of our permanent collection;
- to make graffiti, annotations, marks or stains in any part of the Museums.



**Royal Museums  
of Fine Arts of Belgium**

**Königlich - Belgische Museen  
der Schönen Künste**

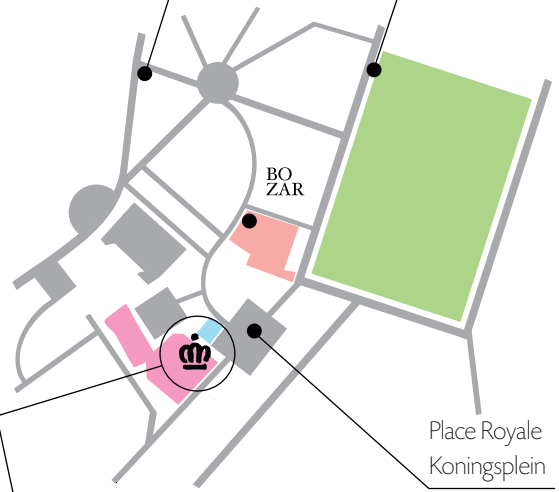
**muséemagritte** museum

Entrance groups:  
Place Royale 3 – 1000 Brussels

Gruppen Eingang:  
Koningsplein 3 – 1000 Brüssel

Bruxelles Central  
Brussel Centraal

métro Parc  
metro Park



Place Royale  
Koningsplein

Place du Musée  
Museumplein



**n. 3**

Place Royale  
Koningsplein

Rue de la Régence  
Regentschapsstraat